

## INSTRUCTIONAL MATERIALS INSPECTION

Parents and other members of the school district community may view the instructional materials used by the students. All instructional materials, including teacher's manuals, films, tapes or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any federally funded programs must be available for inspection by parents.

The instructional materials must be viewed on school district premises. Copies may be obtained according to board policy.

It shall be the responsibility of the superintendent to develop administrative regulations regarding the inspection of instructional materials.

Note: This is a mandatory policy and reflects federal law on the subject of parental rights to inspect instructional materials.

Legal Reference:       Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994).  
Iowa Code §§ 279.8; 280.3, .14; 301 (2003).

Cross Reference:       602     Curriculum Development  
                              605     Instructional Materials  
                              901.1   Public Examination of School District Records

Approved 11/1/2004

Reviewed 04/21/2008  
01/21/2013  
03/19/2018

Revised 06/15/2009

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The Board of Education has established the following guidelines to govern the inspection of instructional materials.

Parents and/or other community members who request to inspect materials should:

1. Contact the building administrator so a time can be arranged to review the material on school property, except in special circumstances as determined by the Superintendent.
2. Review the criteria selection process as outlined in 605.1R1 Selection of Instructional Materials found in the board policy manual.
3. Receive a copy of standards and benchmarks to review alignment of materials.